

Diptford Parish Council AGM

Thursday 25th May 2023, 7.00 pm

At Diptford Village Hall

To all Members of the Council

You are hereby summoned to attend the annual council meeting of Diptford Parish Council to be held on Thursday 25th May 2023 for the purpose of transacting the following business

Ali Kohler

Ali Kohler, Clerk to the Council

Date 18th May 2023

AGENDA

Members of the public are welcome to attend:

2023 01 AGM Election of officers

1. Election of Chairman and completion of Declaration of Acceptance of Office
2. Election of Vice-Chairman and completion of Declaration of Acceptance of Office

2023 02 AGM To accept apologies for absence

2023 03 AGM In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1(2), the Council is to determine which items, if any, should be taken with the public excluded.

Reports from District and County Councillors

2023 04 AGM To note declarations of interest and dispensations in items on the Agenda.

2023 05 AGM To confirm the Minutes of the Meeting held on the 10th May 2022

2023 06 AGM To appoint members to serve on the following Committees and outside bodies and hold specific responsibilities:

Committee/Outside body	2022/23 Members
Village Hall Committee	Cllr Hill
P3 liaison	Cllr Parker-Davidson
GDPR liaison	Cllr Parker-Davidson
Diptford Community Fund	Cllrs Baggott & Lethbridge
Community Lengthsman liaison	Cllrs Hill & Parker-Davidson
Playing Field Group	Cllrs Foster & Lethbridge
Health	Cllr Peach
Website	Cllr Parker-Davidson
Dementia Friendly Parish	Cllr Parker-Davidson
Eleemosynary	Cllrs Foster, Peach and Lethbridge

2023 07 AGM To approve Parish Council arrangements

Snow Warden Andrew Savery
Internal Auditor Paul Russell

2023 08 AGM To agree a plan and dates for future meetings

2023 09 AGM To review subscriptions to other bodies:

DALC	£163.90
ICO	£35.00

2023 10 AGM To consider the insurance quotations received and agree renewal:

The renewal quote is £206.08 for the next year with Zurich Insurance

2023 11 AGM To resolve to re-adopt the following policies and Council documents:

Assets Register	Grievance policy
Code of conduct	Health and safety policy
Complaints policy	Publication scheme
Data privacy	Risk schedule
Disciplinary procedure	Standing orders
Equality and diversity policy	Statement of internal control
Financial regulations	Training and development policy

2023 12 AGM Diptford Playing Field

Diptford Amenity Trust Accounts 28th April

Current account – £1,206.27

Savings Account – £46.43

2023 13 AGM Internal Audit

To agree renewal of contract for 2023 = £150 plus VAT

Date of Next Meeting – Tuesday 13th June 2023 at 7pm at the Diptford Village Hall