

**Diptford Parish Council Meeting**

**Tuesday 14<sup>th</sup> February 2023**

**Diptford Village Hall**

**MINUTES**

**Present** Cllrs Foster (Chair) (JF), Franklin (Vice Chair) (SF), Parker-Davidson (SPD), Crocker (TC), Lethbridge (LL), Peach (CP), Baggott (BB), Pannell (GP)(SHDC) and Ali Kohler (Clerk)

**There was one member of the public attending.**

The Chair welcomed everyone to the meeting.

**2023 016 Apologies for absence were received from Cllrs Hill (SH), Smerdon (PS) (SHDC), Thomas (DT) (DCC)**

**Matters arising**

**County Councillors Report.**

See appendix 1 <https://www.diptfordparishcouncil.org/meetins.php>

**South Hams District Councillors Report**

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>

**2023 017 Declarations of Interest**

1. Cllr Foster planning items 0080/23/FUL and 0116/23/FUL
2. Cllr Franklin planning item 0306/23/PDM
3. Cllr Lethbridge planning item 0213/23/FUL

**2023 018 The Minutes of the Meeting held on the 10<sup>th</sup> January 2023, as previously circulated, were confirmed and signed by the Chair.**

**2023 019 Diptford Playing Field**

**a) To receive the financial statement for Diptford Amenity Trust**

**Current Account: £1,206.27**

**Savings Account: £46.33**

Receipts

Interest received - £0.02

Payments

none

**b) Tennis Courts** no update

**c) Play Equipment** - Email to be sent to playing field committee (Mike Cox) requesting an update

**2023 020 Highways and Community Lengthsman**

- a) **Highways** - Meeting to be arranged with Mike Colton, Lengthsman and Parish Councillor (Councillor dependent on availability)
- b) Email to Cllr Pannell to request road sweeper to attend from Diptford Court to the river below Broadmead. Road sweeping has not been carried out for years and it was agreed that ploughing of lanes should be done after the road sweeper has visited.

c) **Ploughing of Lanes** – Works to be capped at £2000 was agreed and confirmed. Plan of areas to be confirmed.

d) **Litter Pick** – Cllr Peach has advised 2 volunteers have come forward but more are needed.

## 2023 021 Planning

a) Planning applications considered:

1. 0080/23/FUL. Application Type: Full Planning Permission. Applicant Name: Mr S Hallet. Location: Land at SX760 529 Back Moreleigh road. Erection of agricultural storage building. **Application Supported by Parish Council.**
2. 0116/23/FUL. Application Type: Full Planning Permission. Application Name: Mr S Fearon. Location: Higher Farleigh Meadow, Diptford TQ9 7JW. Application to regularise and retain an agricultural storage building (resubmission of 2156/22/FUL) (retrospective). **Application NOT supported by Parish Council. Building size inappropriate for the piece of land.**
3. 0216/23/FUL. Application Type: Full Planning Permission. Applicant Name: Mr Frank Brereton. Location: Higher Holsome, Diptford, TQ9 7NA. Proposed barn conversion into ancillary accommodation including. **Application Supported by Parish Council.**
4. 0189/23/FUL Application Type: Full Planning Permission. Applicant Name: Mr Colwill. Location: West Moore Farm, Diptford, TQ9 7PE. Application to change use of 5 holiday cottages to 5 dwelling houses. **Application Supported by Parish Council.**

b) Planning applications to note:

1. 0228/23/ARC Application Type: Approval of Details reserved by conditions (discharge). Applicant name: Mr P Davies – PJD Construction. Location: Lower East Moore Farm, Diptford, TQ9 7PE. Application for approval of details reserved by condition 5 (LEMP) of planning consent 2338/22/FUL. **Note: there is no statutory consultation requirement for application – this is for information only.**
2. 0306/23/PDM Application Type: prior approval agricultural building to dwelling C3. Applicant name Mr Robin Tozer and Mr Hugh Byrne. Building at SX7425 5675, Diptford, Totnes. Application to determine if prior approval is required for proposed change of use of agricultural building to 1 No dwelling house (Class C3) and for associated operational development (Class Q (a + b)). **Note there is no statutory consultation for this application – this is for information only.**

c) Planning Decisions:

1. None to note.

d) Planning applications withdrawn:

1. None to note.

## 2023 022 Finance

### 1. The following payments were approved:

#### Payments

J and MJ Widdicombe - £184.80 – Drains and Buddleholes January 2023

A Kohler – Clerks Office - £16.00

A Kohler – Mileage/Parking - £9.00

A Kohler – Stationary - £4.00

HMRC – Clerk PAYE - £123.00

A Kohler – Salary January 2023 - £492.77

Western Web - £34.80 – renewal of domain website

### Receipts

Interest received £6.28

Locality Grant from Cllr Pannell - £250.00

Locality Grant from Cllr Smerdon - £250.00

### Transfers

Transfers to savings for playing field (locality grants) - £500.00

## **2. The Financial Statement was received:**

Current Account 6 <sup>th</sup> February 2023	£5,219.73	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£29.00	£1000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£5283.00	Community lengthsman project
Current Account	£5,190.73	£5,200.13	Amenity trust
Savings Accounts	£15,201.77	£500.00	AT Locality Grant
TOTAL FUNDS	£20,392.50	£2,874.64	Contingency
		£15,201.77	Total

**Total uncommitted funds £ 5,190.73**

### **2023 023 Glebe Land**

No update

### **2023 024 Graveyard**

Forms have been sent from the Parochial Church Council of Diptford to the Department of Justice to request the closure of the Graveyard.

### **2023 025 Correspondence**

Letters to be sent to residents regarding overgrown roadside hedges. Accordingly in line with current legislation, the Parish Council will be asking residents to maintain their hedges which are next to public highway. Residents are required to check their hedges regularly that border on the highway and cut them back if they are obstructing visibility or passage of vehicles or pedestrians. They should also check that signs or street lighting is not obscured.

### **2023 026 Defibrillator**

These have now been checked and a list of replacement items have been produced to be ordered.

### **2023 027 P3 Parish Paths**

Cllr Parker-Davidson to provide update on these and help provide possible grant application information.

## **2023 028 Coronation of King Charles III**

A meeting of the committee who are planning the celebrations has taken place. Copy of the minutes has been requested to be sent to Cllr Franklin. The parish hall is to be central to the celebrations. The Parish Council agreed to give a grant of £250.00 towards the celebrations.

## **2023 029 Any other business**

Litter picks – some volunteers have come forward, further information will be supplied but some local residents are doing litter picks themselves of their local area, A community litter pick may be considered depending on insurance constraints.

Keys for the noticeboard in the village – extra keys to be cut as per Cllr Franklin and the locks to be maintained to ensure easy access.

## **Next Meeting:**

**Parish Council Meeting – Tuesday 14<sup>th</sup> March 2023, 7pm**

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