

Diptford Parish Council Meeting

Thursday 22nd September 2022

Diptford Village Hall

MINUTES

Present Cllrs Foster (Chair) (JF), Franklin (Vice Chair) (SF), Lethbridge (LL), Crocker (TC), Pannell (GP) (SHDC) and Ali Kohler (Clerk)

One member of the public was present.

The Chair welcomed everyone to the meeting.

2022 93 The acknowledgement of the Proclamation

2022 94` Apologies for absence were received from Cllrs Thomas (DT), (DCC), Smerdon (PS)(SHDC) Parker-Davidson (SPD), Peach (CP), Hill (SH)and Baggott (BB),

Matters arising

None

County Councillors Report

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>

2022 95 **Declarations of Interest – none declared**

2022 96 **The Minutes of the Meeting held on the 9th August 2022, as previously circulated, were confirmed and signed by the Chair**

2022 97 **Diptford Playing Field**

a) **To receive the financial statement for Diptford Amenity Trust**

Current Account: £18.27 **Savings Account: £46.30**

It was proposed by Cllr Baggott that £1,750 be transferred to the amenity trust bank account to cover expenditure for this financial year. All councillors agreed this proposal. Clerk to action transfer from Parish Council reserves to Amenity Trust Current account.

b) Constitution of the Amenity Trust emailed to Robert Worms as requested.

c) Parish Councillors require to be included in the emails advising the dates that the committee are meeting, so that they can be invited to committee meetings. Clerk to email Mike Cox to request this going forward.

2022 98 **Highways and Community Lengthsman**

a) The community Lengthsman have visited Diptford have completed a substantial amount of work, but there is still quite a bit of the village needs work doing especially prior to the winter season.

b) The collapsed drain at Glebelands needs to be investigated and repaired before the winter to stop any issues. Letter to be sent to Emily Rix (Savills) and copy to Nick Colton (Highways).

- c) The signs around the village need to be cleaned
- d) Reference TTR02246875 – Temporary Prohibition of Through Traffic and Parking. Crabadon Cross to Gara Bridge, Halwell (No 3) Notice 2022. From Wednesday 7th September 2022 (for maximum of 5 days) until Friday 9th September 2022 (both dates inclusive). Roads affected Crabadon Cross to Gara Bridge, Halwell. The alternative signed route for vehicles will be – Crabadon Cross to Farleigh Cross, Back Road, Place Barton Farm to Lower Common, Gara Bridge to Lower Common and Vice Versa. This temporary restriction is considered necessary to enable – Patching.
- e) Reference TTR02246940 – Temporary Prohibition of Through Traffic and Parking. Crabadon Cross to Gara Bridge, Halwell (No 4) Notice 2022. From Monday 12th September 2022 (for maximum of 5 days) until Friday 16th September 2022 (both dates inclusive). Roads affected Crabadon Cross to Gara Bridge, Halwell. The alternative signed route for vehicles will be – Crabadon Cross to Farleigh Cross, Back Road, Place Barton Farm to Lower Common, Gara Bridge to Lower Common and Vice Versa. This temporary restriction is considered necessary to enable – Patching.
- f) Reference TTR02246941 – Temporary Prohibition of Through Traffic and Parking. Crabadon Cross to Gara Bridge, Halwell (No 5) Notice 2022. From Monday 19th September 2022 (for maximum of 5 days) until Friday 21st September 2022 (both dates inclusive). Roads affected Crabadon Cross to Gara Bridge, Halwell. The alternative signed route for vehicles will be – Crabadon Cross to Farleigh Cross, Back Road, Place Barton Farm to Lower Common, Gara Bridge to Lower Common and Vice Versa. This temporary restriction is considered necessary to enable – Patching.
- g) Reference TTR02246999 – Temporary Prohibition of Through Traffic and Parking. Crabadon Cross to Gara Bridge, Curtisknowle Notice 2022. From Monday 21st November 2022 (for maximum of 5 days) until Thursday 24th November 2022 (both dates inclusive). Roads affected Crabadon Cross to Gara Bridge, Curtisknowle. The alternative signed route for vehicles will be – Crabadon Cross to

2022 99 Planning

- a) Planning applications considered – none to consider.
- b) Planning applications to note:
 1. 2814/22/PDM. Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural building to 1 dwellinghouse (Class C3) and for associated development (Class Q (a+b)) Location: Building at SX7425 5675, Diptford, TQ9 7NF
 2. 2702/22/AGR. Proposal: Agricultural Determination Location: Woodland at SX739 528 Diptford TQ7 4DN, Note: Application to determine if prior approval is required for a proposed new road measuring 1250m length x 3.5m wide. – **Decision: Agr Determination details required.**
 3. 2815/22/ARC Application type: Approval of Details Reserved by Conditions (discharge). Location Barn adjacent to Robins Nest. Cross Farm, Diptford, TQ9 7NU. Application for approval of details reserved by condition 3 (Surface Water) and 7 (Landscaping) of planning application 4240/18/FUL
- c) Planning applications withdrawn:
 - None to note.

Cllr Pannell left the meeting.

2022 100 Finance

1. The following payments were approved:

payments

A Kohler – Clerks Office - £16.00
A Kohler – Mileage/Parking - £35.10
A Kohler – Stationary - £4.00
HMRC – Clerk PAYE - £76.60
A Kohler – Salary Aug 2022 - £306.47
J Widdecombe – inv 1868 - £52.80 (including VAT)
£20.00 transferred to amenity trust bank account to cover invoice
J Widdecombe – inv 1856 - £66.00 (including VAT)

receipts

Interest received £0.42
Compensation Lloyds Bank - £2.70 (for clerk mileage/parking)
Compensation Lloyds Bank - £80.00 (for clerk time dealing with access to bank account issues)

transfers

£2000 transferred from current account to savings account to be ring fenced for the Amenity Trust

2. The Financial Statement was received:

Current Account 30th August 2022	£4549.26	£184	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses PAYE	£55.10 £76.60	£1000	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£5283	Community lengthsman project
Current Account	£4417.56	£4176	Amenity trust
Savings Accounts	£14689.34	£2865	Contingency
TOTAL FUNDS	£19106.90	£13508	Total

Total uncommitted funds £ 5598.90

2022 101 Correspondence

A letter from Anthony Mangall MP advising an update on South Hams Policing, Councillor Advocate Scheme, Area Contact Details and Police hubs.

2022 102 – Eleemosynary Charity

Cllr Crocker has been the co-opted member for 5 years and now must leave the position of co-opted member. Cllr.Lethbridge is now the co-opted member replacing Cllr Crocker. Cllrs

Crocker, Foster, and Peach are now the Parish Council Representatives. Clerk to email Reverend Sayle to confirm parish councillor changes.

2022 103 Clerk Salary Review

Currently the clerk is still being paid on the salary scale which was published from April 2021. The salary scale from April 2022 has still to be agreed and actioned. Clerk's appraisal to take place 17th October with Cllrs Foster and Franklin.

2022 104 Website enquiry

Nothing to be noted, as person has not responded to the clerk with the further information requested by the clerk on behalf of the parish council. Any future response will be noted/discussed at future meetings.

2022 105 Jubilee Surplus update

The Jubilee Event Committee held a meeting to discuss the issue.

1. It was unanimously resolved that the surplus should be put back into community events for the village.
2. Any distribution of the surplus was fraught with problems. The surplus was surprising since nearly everything at the Jubilee was free, BBQ, Ice Creams, Mugs, Souvenir Programmes, Pencils, Prosecco etc. The donations given to the event came from a very, very wide range and therefore any allocation back was fundamentally problematic. It was therefore unanimously agreed that the best way forward was to plough all the money back to future events.
3. It was unanimously resolved that the bank account should be changed to Diptford Social Club or some other appropriate title.
4. It was unanimously agreed that the Social Club needed to be properly constituted and meet all statutory obligations.
5. It was unanimously agreed to hold a Christmas Party on 3rd December for the village in the parish hall as the next event.
6. It was unanimously agreed that all 231 households in the village would be sent a written invitation to this party and that admission to the party would be free.
7. It was also unanimously agreed that the party would be funded by donations and that the committee appointed Rob Worms to seek funding in any appropriate way.
8. It was recognized that the bar at the party would probably generate a profit, but this could not be relied upon to fund the event.
9. It was also unanimously agreed that Rob Worms would act as chair and spokesperson for the committee until such time as election of officers could take place.

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Next Meeting:
Tuesday 11th October 2022, 7pm, Village Hall

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