

# Diptford Parish Council Meeting

Tuesday 14<sup>th</sup> December 2021

Diptford Village Hall

## AGENDA

### To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council on Tuesday 14<sup>th</sup> December 2021 at 7.00 pm in the Village Hall for the purpose of transacting the following business.



Sally Smale, Clerk to the Council

Date 7<sup>th</sup> December 2021

**Members of the public are welcome to attend.**

**2021 95 To accept apologies for absence**

**Reports from District and County Councillors**

**2021 96 To note declarations of interest and dispensations in items on the Agenda.**

**2021 97 To confirm the Minutes of the Council Meeting held on the 9<sup>th</sup> November 2021.**

**Update –**

**Broadband**

**Flooding on the road outside Glebe Land**

**2021 98 Diptford Playing Field**

**a) To receive the financial statement for Diptford Amenity Trust**

**Current account: £1,105.31**

**Savings account: £ 46.30**

**b) To agree payment of £85.00 to K Jane for grass-cutting**

**b) Casual Worker –**

**- To consider the contract for the appointment of a casual worker**

**- To consider expressions of interest in the role and appoint an odd job person**

**2021 99 Highways and Community Lengthsman**

**a) To agree any work for The Lengthsman or to report to DCC**

**b) Road cleaning update**

**2021 100 Email**

**To consider the proposal to transfer to the new webmail service offered by WesternWeb.**

The service provides 10GB storage for £60 per year. This can be upgraded to 30GB for an additional £90 per year if required. There is a £30 setup and migration from the older service.

**2021 101 Finance**

**1. To approve payments and note receipts:**

S Smale	Clerk's Pay	279.94	
S Smale	Clerk's Office (Phone / heating /)	16.00	
S Smale	Clerk's Expenses (Mileage)	13.50	
J Widdicombe	Lengthsman	80.00 plus VAT	16.00

## 2. To receive the Financial Statement:

Current Account 4 <sup>th</sup> December 2021	8,788.25	184	P3 - Footpath maintenance
MINUS Unpresented: Clerk's Pay 279.94 Clerk's Office 16.00 Clerk's (Mileage)13.50 Lengthsman 80.00 VAT 16.00	405.44	800	Winter Emergency Planning
PLUS Uncleared receipts	0	4,493	Community lengthsman project
Current Account	8382.81	2,196	Amenity trust
Savings Accounts	9988.25	1,865	Contingency
<b>TOTAL FUNDS</b>	<b>18,371.06</b>	<b>9,538</b>	<b>Total</b>

**Total uncommitted funds £ 8,833.06**

## 3. To note the correction to the details of the Precept demand for 2022-2023:

The Band D parish rate will be approx: £51.72 (2022 – 2023 calculator sheet yet to be released)

This is an increase of approx. £1.53 or 3.05% (in comparison to 2020/21)

**2021 102 To consider delegating to the Proper Officer of the Council (in the event that a national lockdown be announced and no law has been passed to hold legal virtual meetings) the following powers:**

- the power to make essential decisions required for the running of the council that cannot be deferred (such as salary payments, payments of invoices, closure of any public buildings following government guidance etc) in email or telephone consultation with councillors wherever possible.
- the power to make decisions which are not critical but are time dependent (such as planning responses, consultation responses etc). These decisions will be made in email or telephone consultation with the council and the decision made by the clerk will represent the majority view (of those who have responded within 3 working days). Where there is no clear majority, the clerk will not make a decision.

**Next Meeting:**

**Tuesday 11<sup>th</sup> January 2022. 7pm, Village Hall**