

Explanation of variances – pro forma

Name of smaller authority: **Diptford Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

| | 2019/20 £ | 2020/21 £ | Variance £ | Variance % | Explanation Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|--------------|--------------|---------------|---------------|--------------------------|--|--|
| 1 Balances Brought Forward | 4,812 | 10,007 | | | | Explanation of % variance from PY opening balance not required - Balance brought forward agrees | |
| 2 Precept or Rates and Levies | 9,407 | 9,646 | 239 | 2.54% | NO | | |
| 3 Total Other Receipts | 8,559 | 2,004 | -6,555 | 76.59% | YES | Transfers between savings and current were counted last year as payments and receipts = 6250 | |
| 4 Staff Costs | 4,012 | 4,893 | 881 | 21.96% | YES | Pay rise index linked and for achievement of CILCA. Clerk was also paid an extra 1 hour per week from Feb 2020-Jan2021 | |
| 5 Loan Interest/Capital Repayment | 0 | 0 | 0 | 0.00% | NO | | |
| 6 All Other Payments RESTATED | 8,759 | 5,843 | -2,916 | 33.29% | YES | Transfers between savings and current were counted last year as payments and receipts = 6250. Therefore payments increased by 2,509 in 2021-2021. Staffing costs 648, lengthsman 903, other 1113 (website 555 and noticeboard 657) | |
| 7 Balances Carried Forward RESTATED | 10,007 | 10,921 | | | NO | VARIANCE EXPLANATION NOT REQUIRED | |
| 8 Total Cash and Short Term Investments | 10,007 | 10,921 | | | | VARIANCE EXPLANATION NOT REQUIRED | |
| 9 Total Fixed Assets plus Other Long Term Investments and | 7,295 | 8,084 | 789 | 10.82% | NO | | |
| 10 Total Borrowings | 0 | 0 | 0 | 0.00% | NO | | |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable