

**DIPTFORD AMENITY TRUST AGM  
REMOTE MEETING  
MINUTES  
Tuesday 10<sup>th</sup> November 2020  
7pm**

**Present**            **CLLrs Foster (JF) (Chair), Franklin, (SF), Baggott (BB), Crocker (TC), Hill (SH), Lethbridge (LL), Parker-Davidson (SPD), Peach (CP), Pannell (SHDC) and Sally Smale (Clerk)**

**2020/01** There were no apologies for absence

**2020/02**            **The Minutes of the Meeting held on the 14<sup>th</sup> April, as previously circulated, were confirmed and will be signed by the Chair**

This item was taken at 7.10pm

**2020/03 Chairman's Progress Report**

- It has been a quiet year due to COVID-19 although a new contract has been taken out with SHDC for monthly safety checks on the playing field equipment and the annual safety check.
- Looking forward to seeing the progress of the planned tennis coaching sessions.
- Conscious that there are issues with surface condition of the tennis courts and this will be discussed at the Parish meeting.

**2020/04 Finance**

**a) The end of year accounts (1 Nov. 2019 – 31 Oct 2020) were approved**

| <b>Description</b>      | <b>Payments</b>  | <b>Income</b> |                                   |
|-------------------------|------------------|---------------|-----------------------------------|
| Start balance           |                  | £5,718.15     |                                   |
| K JANE                  | £85.00           |               |                                   |
| K JANE                  | £85.00           |               |                                   |
| R Paul                  | £200.00          |               |                                   |
| Test                    |                  | £0.01         | Testing online payments to K Jane |
| Zurich Insurance        | £567.85          |               |                                   |
| Diptford Parish Council | £85.00           |               |                                   |
| K JANE                  | £0.01            |               |                                   |
| K JANE                  | £84.99           |               |                                   |
| K JANE                  | £85.00           |               |                                   |
| K JANE                  | £85.00           |               |                                   |
| DPC                     | £60.00           |               |                                   |
| K JANE                  | £85.00           |               |                                   |
| K JANE                  | £85.00           |               |                                   |
| SHDC - park inspection  | £252.00          |               |                                   |
| Wicksteed               | £72.00           |               |                                   |
|                         |                  |               |                                   |
| <b>Payments</b>         | <b>£1,831.85</b> |               |                                   |
| <b>Income</b>           |                  | <b>£0.01</b>  |                                   |
| <b>Final Balance</b>    | <b>£3,886.31</b> |               | Reconciles with bank balance      |

**SAVINGS            £41.30**

**b) The grass cutting payment of £85 was approved**

**2020/05            It was agreed that the date of the next meeting would be Tuesday 9<sup>th</sup> March 2021  
Meeting closed at 7.13pm**