

# Diptford Parish Council Meeting

Tuesday 6 February 2018 at 7.30 pm

## Questions from the Public

Two members of the public attended. Ham Sampford thanked the Parish Council, especially Cllr Franklin, for all their efforts in getting the defibrillator. He said that there had been a lot of work in the background, working with the school, fundraising and organizing training. He made the point that the defibrillator shouldn't have any extra logos on it other than the Heartswell emergency information as this may be confusing. The Parish Council thanked Cllr Franklin for organizing the quiz night as it had been a good community event with a good attendance and atmosphere.

**SHDC Cllr Steer** reported that:

Balancing the budget remains important with a £0.6 million gap to fill. Some possible cost savings include:

- Car park fees rising
- Planning fees increasing by up to 20%
- Beach huts being erected on South Sands beach.
- Charging for public toilets or handing them over to Town or Parish Councils.

SHDC are employing extra planning staff and a new Enforcement Officer started recently.

There is a planning meeting on Wednesday 7 February with three applications. 104 homes have now been sold at Sherford and 270 are in construction or finished. The construction of the first primary school is up to roof level.

Parish Councillors asked SHDC Cllr Steer about the distribution of homes at Sherford and whether statistics were kept on whether inhabitants were from Plymouth, Devon or elsewhere. Cllr Steer said that these statistics were being monitored. Parish Councillors also asked about the Wheat Park development in the village. The planning application hasn't yet been received.

Cllr Peach asked whether it was possible to charge more for retrospective applications. Cllr Steer said that SHDC are not allowed to charge more despite lobbying as it is a big issue in rural areas.

Councillors asked if planning permission was needed for freestanding solar panels. SHDC Cllr Steer confirmed that it is needed.

Cllr Franklin has had two complaints about loose dogs attacking horses. The matter has been reported to the police. The Clerk will put a sign on the Parish noticeboard reminding all parishioners that it is important to keep dogs under control, especially at this time of year with lambing.

## DRAFT MINUTES

**Present:** Cllr Foster (Chair), Franklin (Vice Chair), Hill, Peach, Parker Davidson, Crocker, Lethbridge, SHDC Cllr Robert Steer & Zoe Oldman, (Clerk).

**06.02.1 Apologies for absence** Cllr Baggott and DCC Cllr Hosking

**06.02.2 To note declarations of interest and Dispensations in items on the Agenda** Cllr Franklin declared a non pecuniary interest in Planning Application Item 2 (ii) as a neighbour.

**06.02.3 The minutes of the meeting held on the 9 January 2018, as previously circulated, were confirmed and signed by the Chairman as a true record.**

**06.02.4 Diptford Playing Field**

Diptford Amenity Trust.	Current account £135.44	Savings account £5,599.12
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No members of the Playing Field Working Group were able to attend.

The Annual General Meeting of the Playing Field Working Group will be held on 1 March and it was agreed to discuss forthcoming activity after the AGM.

TAP funding has enabled the fir tree at the entrance to the Playing Field to be cut back and the trees trimmed. Those with diseases such as ash die back have been removed. TAP funding has also purchased new tennis nets and posts and new oak sleepers for steps up to the WI bench.

The Parish Council has been successful in gaining further TAP funding for the Playing field this year as well, although for a smaller amount as the competition for funding was very strong this year. Councillors thanked the Clerk for her efforts securing and allocating TAP funding.

It is believed that the Working Group will be applying for funding for a new shed from the Community Fund. Councillors noted that if this shed will be used for storing the ride on lawn mower it needs to be secure.

The Amenity Trust will also meet in March in advance of the Parish Council meeting.

#### **06.02.5 Planning Applications**

i. 3931/71/FUL

READVERTISEMENT (Revised plan received) Change of use and conversion of an agricultural barn to provide disabled living space. Wheeldon Farm, Halwell, Totnes, Devon, TQ9 7JY.

**Support**

Councillors noted that the proposed alterations were the same as those previously considered at the Parish Council meeting on 12 December 2017. Their decision was therefore the same – to support as there is no adverse impact on the AONB and it is a good use of the building.

ii. 4422/17/HHO

Householder application for single storey extension to replace existing conservatory. Lower Cottage, Willowbrook Cross, Diptford, TQ9 7NJ

**Support.**

Councillors had no objections as it would look more aesthetically pleasing and there is no adverse impact on neighbours or the environment.

iii. 4246/17/LBC

Listed building consent for upgrade and extension of hard standing to create a patio area. The Old Rectory, Church Square, Diptford, TQ9 7NY

**No Objections**

Councillors had no objections as it is an improvement on the current position.

iv. 0039/18/CLE

Lawful development certificate for existing replacement ancillary residential outbuilding. Higher Beenleigh Barn, Diptford, TQ9 7ND. Evidence is required to support or refute the claim that the building has been in situ in excess of the last four years.

**No comment.**

Councillors could not comment as the building is not visible from the highway and they have not made a site visit during the time specified. There is only one immediate neighbour who is likely to know.

v. 0164/18/CLE

Lawful development certificate for use of barn as residential. Stone Horrel Barn, Diptford, Totnes, TQ9 7PD. Evidence is required to support or refute the claim that the land / building has been used for residential accommodation in excess of the last ten years.

**No comment.**

Councillors did not have any proof to refute or support the claim.

#### **06.02.6 P3, footpaths & highways**

The Clerk will write to the Community Lengthsman asking for before and after photographs where possible to meet the conditions of the HMCEF grant.

Problems at Crabadon Cross to to Gara Bridge have been reported to Devon Highways.

The Clerk has written to Devon Highways requesting roadside ploughing.

Nick Colton the local Highways Officer has been to look at Bradridge Cross and speak to the landowner. Work has been carried out and it is hoped that the problem is now resolved. The Parish Council will continue to monitor the situation.

The P3 forms have been submitted. The Devon Parish Paths representative is interested in the project to upgrade the unsurfaced unclassified county road at Larcombe Quarry for all users. Councillors agreed to strongly support this project as the current surface is very slippery and dangerous. Cllr Parker Davidson will continue to liaise with the P3 Parish Representative.

The Clerk has sent a letter to the school concerning parking around the school and school run difficulties.

#### **06.02.7 Defibrillator**

The defibrillator was fitted ten days ago. The Clerk will write on behalf of the Parish Council to Ham Sampford, Claire Pollak, the school and the local electrician, Pete Loveland, who fitted defibrillator free of charge to thank them for all their help. A letter has already been sent to the Rotary Club. The school letter will include the fact that the Parish Council formally agreed to reimburse the school for the cost of electricity used to charge the defibrillator on an annual basis. This is expected to be about £5 a year.

The quiz night on 29 January at the Avon Inn raised £201. An anonymous donation of £500 plus other donations of £20 have also been received. Funding has been secured from the District and County Councillor's Locality Funds of £400 (DCC), £200 (SHDC) and the Totnes Rotary Club for £500.

As the Parish Council can reclaim the VAT from the £1200 cost of the defibrillator and the electrician provided his services and materials for free this leaves around £700 outstanding. Cllr Steer has also offered a further £400 from the Locality Fund.

Councillors discussed purchasing a second defibrillator to be sited at Curtisknowle with the outstanding funding. Some additional fundraising would be needed as the defibrillator would not be subsidized so would cost £1500 + VAT rather than £1000 + VAT. It was agreed to purchase a second defibrillator if a suitable site can be identified with an electrical supply. Cllr Peach will investigate and report back at the next meeting in March.

Training in basic life support and the use of the defibrillator will be provided by Heartswell, organized by Claire Pollak, on 22 February at 6 p.m. in the Village Hall.

#### **06.02.8 Declarations of interest**

All the declarations of interested have now been received and updated with SHDC.

#### **06.02.9 Finance**

##### **1. Cheques were approved for payment:**

<b>Cheque</b>	<b>Description</b>	<b>VAT</b>	<b>Gross</b>
854	Z Oldman – January pay		325.00
853	Z Oldman – Travel £43.65 Office supplies £22.45		66.10
852	Z Oldman – Plants ( TAP)		50.00
849	S Woodman – website hosting		23
851	R Paul tree maintenance (TAP)		480
850	Heartswell (defibrillator)	200	1200
848	S Hill – Tennis posts & net (TAP)	52.91	317.46
847	C Partridge – bulbs (TAP)		44
TRF	Southern Timber oak sleepers (TAP)	68.32	409.92
846	B Sugden – planters (TAP)		96
<b>Receipts</b>			
BGC	Lloyds interest (January)		0.03
BGC	DCC Locality Fund (defibrillator)		400
CHQ	Donation (defibrillator)		500
TRF	Rotary Funds (defibrillator)		500

## 2. To receive the Financial Statement

Lloyds Current Account to 06.02.18	4803.38
Less payments & unrepresented cheques	2601.56
Plus uncleared receipts <sup>1</sup>	0
Total Current Account	2201.82
Lloyds Saving account to 29.01.18	1031.26
Total funds	3233.08

### Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1000.00
Defibrillator	500.00
Total Reserves	2374.29

**Total uncommitted funds                      £858.79**

The Clerk has satisfactorily resolved the problem with payslips so it is no longer necessary to use a payroll company.

### 06.02.10 Correspondence received & available at the meeting

- Two copies of Healthwatch voice
- DEVA Digest
- Police & Crime Monthly Report
- Charity Clarity newsletter
- AONB consultation
- Shivercast TV wanting to interview grandparents
- Correspondance from Devon County Council confirming that assessment of Crabadon Cross to to Gara Bridge will take place on 23 February.
- Correspondance from Devon County Council confirming the request for ploughing.
- Devon Communities together – promotion of their winter energy campaign.

### 06.02.11 Reports on meetings attended

Cllr Parker-Davidson has attended training in the General Data Protection Regulations coming in to force in May and Four Rivers dementia meeting on 2 February.

### 06.02.12 Any other business

Councillors discussed a speaker for the Annual Parish Meeting. Cllr Peach suggested a talk from the police on Cyber security. The Clerk will contact potential speakers and arrange a date for the Annual Parish Meeting and Annual Meeting of the Parish Council

*Meeting ended 9. p.m*

*Date of next Meeting Tuesday 13 March 2018 at 7.30 p.m. in the Village Hall.*

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<sup>1</sup> Note TAP funds £1287, SHDC Locality £200 (defibrillator) and VAT refund outstanding