

# Diptford Parish Council Meeting

**Tuesday 10 April 2018 at 7.30 p.m.**

## **To all Members of the Council**

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 10 April 2018 at 7.30 p.m. for the purpose of transacting the following business.



Zoe Oldman, Clerk to the Council

Date 3 April 2018

**The Public are welcome to attend** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Zoe Oldman on 01752 873446.*

## **Questions from the public**

## **Reports from District and County Councillors**

## **AGENDA**

**10.04.1 To accept apologies for absence.**

**10.04.2 To note declarations of interest and Dispensations in items on the Agenda.**

**10.04.3 To confirm the Minutes of the Meeting held on the 13.03.18, as previously circulated.**

**10.04.4 Diptford Playing Field**

Diptford Amenity Trust. Current account £135.44 Savings Account £5,599.68

To discuss insurance and training for grass cutting volunteers.

To discuss storage for the ride on mower.

To discuss TAP funding for accessibility.

## **13.03.5 Planning Applications**

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

i. 0643/18/HHO

7 Church Park Close, Diptford, TQ9 7PH

Householder application for a rear single storey extension to provide a kitchen/diner & double bedroom.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/180643>

ii. 0816/18/FUL

Boreston Foot Cottage, Halwell, TQ9 7LD

Change of use of land to provide extended residential curtilage, including associated landscaping and hard surfacing to parking / turning area (resubmission of 4203/17/FUL)

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/180816>

iii. 0841/18/PDM

Barn at Higher Ashwell Farm, Halwell, TQ9 7LB

Notification for prior approval for proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development (Class Q(a) and (b)).

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/180841>

iv. 0893/18/PDM

The Cabin, Murtwell Farm, Diptford, TQ9 7NQ

Notification for prior approval for proposed change of use of agricultural building to dwelling house (Class C3) and for associated operational development (Class Q (a) and (b)).

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/180893>

### Planning application for ratification:

0513/18/FUL

Murtwell House, Diptford, Totnes, TQ9 7NQ

Converting triple garage into cooking teaching room and enlarging car parking area.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/180513>

To review outstanding enforcement action.

#### 10.04.6 P3, footpaths & highways

To review mud on the roads and outstanding actions with Devon Highways.

To discuss the potential Parish Paths project at Larcombe Quarry.

To discuss parking around the school and school run difficulties.

#### 10.04.7 Defibrillator

To review progress.

#### 10.04.8 Finance

##### 1. To approve cheques for payment:

Cheque	Description	VAT	Gross
860	Z Oldman – March pay		325.00
861	Z Oldman – Travel £24.30 Office £20.02		44.32
862	RoSPA Play Safety for annual inspection of the Playing Field	18.20	109.20
863	DALC for attendance of Zoe Oldman on Audit Course 08/03/18	5.00	30.00
864	Contribution towards the upkeep of St Mary's Diptford		400
<b>Receipts</b>			
BGC	South Hams DC (TAP)		1276.15

##### 2. To receive the Financial Statement

Lloyds Current Account to 31.03.18	3795.47
<i>Less</i> payments & unpresented cheques	908.52
<i>Plus</i> uncleared receipts	
	2886.95
Total Current Account	2886.95
Lloyds Saving account to 31.03.18	1031.34
Total funds	3918.29

##### Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1000.00
Defibrillator	1006 (+£200 VAT )
Total Reserves	2880.29

**Total uncommitted funds                      £1038**

##### 3. To receive the Annual Accounts

##### 4. To receive a report on bank reconciliation – Cllr Baggott

##### 5. To finalise the Asset Register

##### 6. To finalise the Parish Council risk assessment

#### 10.04.09 Insurance

To agree the annual renewal quotes for insurance for the Parish Council and Amenity Trust and any additional cover.

#### 10.04.10 Annual Parish meeting – 24 April

To finalise the agenda for the Annual Parish meeting on 24 April

**10.04.11        Correspondence received & correspondence available at the meeting.**

**10.04.12        Reports on Meetings Attended**

**10.04.13        Any Other Business**