

Diptford Parish Council Meeting

Tuesday 8 May 2018 at 7.30 p.m.

To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 8 May 2018 at 7.30 p.m. for the purpose of transacting the following business.



Zoe Oldman, Clerk to the Council

Date 30 April 2018

The Public are welcome to attend *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Zoe Oldman on 01752 873446.*

Questions from the public

Reports from District and County Councillors

AGENDA

08.05.1 To accept apologies for absence.

08.05.2 To note declarations of interest and Dispensations in items on the Agenda.

08.05.3 To confirm the Minutes of the Meeting held on the 10.04.18, with amendments.

08.05.4 Diptford Playing Field

Diptford Amenity Trust. Current account £135.44 Savings Account £5,599.68

- a) To sign the cheque for £570.07 for insurance for 2018-9. This covers £386.82 for the Amenity Trust insurance plus £183.25 for additional cover for the use of the ride on mower and strimmer.
- b) To discuss training for grass cutting volunteers.
- c) To discuss storage for the ride on mower.
- d) To discuss TAP funding for accessibility.

08.05.5 Planning Applications

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1226/18/PDM Old Barn, Thornlands, (opposite Thorn Farm), Diptford, Devon, TQ9 7NF

Notification for prior approval for proposed change of use of agricultural buildings to dwellinghouse (Class C3) and for associated operational development (Class Q(a+b) resubmission of 1787/17/PDM)

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/181226>

Premises licence application for the Sea Change Festival at Dartington Estate, 24-5 August

To review outstanding enforcement action.

08.05.6 P3, footpaths & highways

- a) To review mud on the roads (DEFRA) and outstanding actions with Devon Highways.
- b) To discuss the potential Parish Paths project at Larcombe Quarry.
- c) To discuss parking around the school and school run difficulties.

08.05.7 Defibrillator

To review progress.

08.05.8 Finance

1. To approve cheques for payment:

Cheque	Description	VAT	Gross
866	Parish Council insurance policy for 2018-9 with Zurich		206.08
867	Annual internal audit carried out by Alison Marshall, LCAS		115.30
868	Subscription to DALC & NALC for 2018-9	15.98	122.89
869	Clerk's April expenses		41.70
870	Clerk's April salary		325.00
Receipts			
BGC	50% of the Precept and CSA received from SHDC on 12 April 2018		4301.50

2. To receive the Financial Statement

Lloyds Current Account to 02.05.18	7188.45
<i>Less</i> payments & unrepresented cheques	810.97
<i>Plus</i> uncleared receipts	
	6377.48
Total Current Account	6377.48
Lloyds Saving account to 02.05.18	1031.38
Total funds	7408.86

Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1000.00
Defibrillator	1006 (+£200 VAT)
Total Reserves	2880.29

Total uncommitted funds £4528.57

3. To agree to move the reserves into the Savings account

08.05.09 Certificate of Exemption

To agree and sign the Certificate of Exemption from external audit

08.05.10 Annual Governance and Accountability Return

To discuss the recommendations in the internal audit

To agree and sign the Annual Governance and Accountability Return:

Section 1 – Annual Governance Statement

Section 2 – Accounting Statements

08.05.11 Clerk's Pay

To note the 2018-9 national Salary Award

08.05.12 Website

To discuss the recommendations in the internal audit and any possible changes

08.05.13 General Data Protection Regulation

To discuss correspondence from DALC and SHDC regarding a Data Protection Officer.

To receive a report from Cllr Parker Davidson on the GDPR training.

08.05.14 Correspondence received & correspondence available at the meeting.

- a) Calor Rural Community Fund
- b) Devon Community Resilience Forum – 14 June
- c) Wessex Resolutions CIC

08.05.15 Reports on Meetings Attended

See item 08.05.12 regarding GDPR

Planning Permission-in-Principle training event

08.05.16 Any Other Business