

**Diptford Parish Council Virtual Meeting**

**Tuesday 11<sup>th</sup> August 2020 7.00 pm**

**AGENDA**

**To all Members of the Council**

You are hereby summoned to attend a virtual meeting of Diptford Parish Council on Tuesday 11<sup>th</sup> August at 7.00 p.m. for the purpose of transacting the following business.



Sally Smale, Clerk to the Council

Date 4<sup>th</sup> August 2020

**Members of the public are welcome to attend:**

Diptford Parish Council Meeting

Aug 11, 2020 19:00

<https://us02web.zoom.us/j/84228216731>

Meeting ID: 842 2821 6731

**Reports from District and County Councillors**

**2020/58 To accept apologies for absence**

**2020/59 To note declarations of interest and dispensations in items on the Agenda.**

**2020/60 In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1(2), the Council is to determine which items, if any, should be taken with the public excluded .**

**2020/61 To confirm the Minutes of the Meeting held on the 14 July 2020**

**2020/62 To confirm the Minutes of the Annual Meeting of the Council held on 12<sup>th</sup> May**

**2020/63 To receive an update about the progress of resolutions from the last meeting**

- Update on rhododendron growth in Larcombe Woods

**2020/64 Highways and Community Lengthsman**

- a) To receive update from SPD and agree any work for The Lengthsman or to report to DC
- b) To receive information from Highways regarding the web page that shows when a highway drain (gully) was last inspected and its frequency for cleaning.  
<https://www.devon.gov.uk/roadsandtransport/maintaining-roads/flooding-and-drainage/report-standing-water-flooding-or-blocked-drains/>

**2020/65 Diptford Playing Field**

**a) Diptford Amenity Trust Accounts end July**

Current account £4525.31

Savings £41.30

**b) To approve payments**

K Jane – Grasscutting July £85.00

Transfer to DPC for Maintenance check £60.00

**2020/66 Planning Decisions made by SHDC**

- a) 1253/20/ARC Field at Gladsfield Diptford TQ9 7PD Ms Jane Acton Application for approval of details reserved by condition 5 of planning consent 4100/18/FUL

**Discharge of condition Approved**

- b) Crabadon Manor Barn Crabadon Manor Diptford Totnes TQ9 7JZ Harefold Ltd Prior Approval Agricultural building to dwelling C3 GRID REFERENCE : (275267, 54655) Notification for prior approval for a proposed change of use of agricultural building to a dwellinghouse (use class C3) and for associated operational development (Class Q(a)&(b)) (Renewal of permission 3737/17/PDM)

**Prior Approval Required and Given**

**2020/67 Finance**

- 1. To approve payments and note receipts

Name	Description	Code	Amount
Smale		Clerk's Pay	299.25
HMRC		Clerk's tax	74.80
Smale	Zoom	Subscriptions	14.39
Smale	Hazard Tape	Clerk's Stationery / equipment	24.00
Smale		Clerk's Office (Phone / heating /)	16.00
Smale		Clerk's Expenses (Mileage)	13.30
Creative Solutions	Notice board £400 contribution from SHDC grants	Other Exp	657.18
Creative Solutions	Notice board	VAT	131.44
Wicksteed	Play park check	Amenity Trust	60.00
Wicksteed	Play park check	VAT	12.00
ICO		Other Exp	35.00

**£60 transferred from Amenity Trust to pay for the Maintenance check.**

## 2. To receive the Financial Statement

Current Account 31.07.2020	4855.15
MINUS Unpresented cheques	0
PLUS Uncleared receipts	0
Current Account	4855.15
Savings Accounts	6657.93
<b>TOTAL FUNDS</b>	<b>11,513.08</b>

234.00	P3 - Footpath maintenance
800.00	Winter Emergency Planning
2,593.33	Community lengthsman project
1,750.00	Amenity trust
1,280.60	Contingency
<b>6,657.93</b>	<b>Total</b>

**Total uncommitted funds**

**£4855.15**

### 2020/68 To receive the website update

22<sup>nd</sup> July - *The new site will be ready for preview in about 2 weeks. Once the domain has been transferred to our hosting the site can go live any time after that. The site will be WCAG2.1 Level AA compliant and will include an Accessibility Statement in the required format. We can provide guidance to the clerk on maintaining compliance. Minutes, agendas, reports, etc., uploaded in PDF format require some basic checks to ensure compliance but we do not anticipate this being a problem. Training will be provided to the designated site administrator – normally the clerk – and reference guides are also available on-line in the site administration section.*

*We would be happy to discuss WCAG and any other aspects of the new site directly with the clerk at any time.*

**2020/69 Wheat Park - To agree any further action required following the response from Jameson Homes regarding the site:** *I understand and share the Councils disappointment but unfortunately these are strange times and this is where we are. We have however had the site tidied up which I trust will meet with the approval of the Council.*

### 2020/70 Correspondence received & available on request following the meeting:

Rural Services Bulletin 7<sup>th</sup> 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, July,

Devon Communities Together 8<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup> 22<sup>nd</sup>, 23<sup>rd</sup>, 27<sup>th</sup>, 30<sup>th</sup>, July,

NALC Newsletter 8<sup>th</sup> 10<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup> 24<sup>th</sup>, 28<sup>th</sup>, 30<sup>th</sup>, July

Cllr Smerdon – contacting your local police

DALC Newsletter 38

Parish Paths Partnership Newsletter

WARNING – Cold-calling tree surgeons targeting vulnerable residents

Devon County Council – 5 communications

South Hams District Council – 7 communications

