

Diptford Parish Council Meeting

Tuesday 9th April 2024

Diptford Village Hall

MINUTES

Present Cllrs, Franklin (Chair) (SF), Parker-Davidson (Vice Chair) (SPD), Peach (CP), Crocker (TC), Lethbridge (LL), Randall (JR), Carrol (LC), Pannell (GP) (SHDC) and Thomas (DT) (DCC) and Ali Kohler (Clerk)

One member of the public was present.

The Chair welcomed everyone to the meeting.

2024 045 Apologies for absence were received from Cllrs Hancock (DH)(SHDC) and Thomas (DT)(DCC)

Matters arising.

County Councillors Report.

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Cllr Pannell and member of the public left the meeting.

Open Forum

2024 046 Declarations of Interest - none

2024 047 The Minutes of the Meeting held on the 12th March 2024, as previously circulated, were confirmed and signed by the Chair.

2024 048 Diptford Playing Field

a) To receive the financial statement for Diptford Amenity Trust
Current Account: £4,866.50 Savings Account: £1,159.78

Receipts

Interest received - £1.28

Payments

none

Transfers In

£500.00 From Diptford Parish Council (Locality Grant SHDC)

£918.00 From Diptford Parish Council (Locality Grant DCC)

Transfers Out

none

b) Tennis Courts – no further update

c) Play Equipment – Repair works should be completed in the next few weeks by Mr Tanner as waiting for the better weather to be able to be completed.

- d) **Playing Field Grass Cutting Contract** – this has been agreed at same rate for another year.
- e) **Fund Raising/Grants** – Grant applications to the National Lottery and Sport England have been turned down.

. 2024 049 Highways and Community Lengthsman

- a) **Lengthsman** – Lengthsman to be asked to wash all the signs in the village. It was agreed that the Lengthsman be given a contract of 6 hours per month @ £25 per hour which would be paid monthly by standing order.
- b) **Highways notice reference** - Work order 2106511 – East Leigh Cross to East Moore Cross has been postponed to mid-May at the earliest. Further updates will be issued when new date has been confirmed.
- c) **Surface Dressing Programme 2024 – Diptford** – This was circulated to all.
- d) **Revised Road Layout** – Gara Bridge Trial Lane Chicane System – this was circulated to all.
- e) **Parish Road Warden Scheme** – This was discussed. Further details to be obtained and circulated.

2024 050 Planning

- a) Planning applications considered:

1. Reference 0760/24/AGR – Agricultural Determination. Site Address: West Moor Farm, Diptford, TQ9 7PE. Application to determine if prior approval is required for a proposed new agricultural track (length 400 metres x wide 4.5 metres) **THERE IS NO STATUTORY CONSULTATION REQUIREMENT ON THE APPLICATION, THIS HAS BEEN SENT FOR INFORMATION ONLY.**

- b) Planning applications to note/decisions:

1. Reference: 3442/23/FUL – Full Planning Application. Site Address: The Bungalow, Simpson Farm, Diptford, TQ9 7NF. Description (Amended). Demolition of existing bungalow, construction of replacement dwelling house. **Decision: Conditional Approval. Decision Date: 20th March 2024.**
2. Reference: 3964/23/HHO – Householder Application. Site Address: Lower Bearscombe Barn, Halwell, TQ9 7JY. Description: Householder application to create kitchen to downstairs of barn conversion for a granny flat. **Decision: Conditional Approval. Decision Date: 21st March 2024**
3. Reference: 0240/24/ARC – Approval of Details Reserved by Conditions. Site Address: Barn Adjacent to Robins Nest, Diptford. Description: Applications for approval of details reserved by conditions 2 (Surface Water Management Scheme), 6 Hard & Soft Landscaping, 9 Natural Slate/Ridge Tiles, 10 (Render) and 12 (Bat & Bird Boxes) of Planning Consent 2304/23/VAR. **Decision: Discharge of Conditions – Split Decision. Decision Date: 12th March 2024.**
4. Reference: 0180/24/LBC – Listed Building Consent. Site Address: Simpson Farm, Diptford, TQ9 7NF. Description: Listed Building Consent for Repairs & Improvements to property. **Decision: Conditional Approval. Decision Date: 13th March 2024.**
5. Reference: 0120/22/FUL – Full Planning Application: Site Address: Etheridge Farm Barn, Diptford, TQ9 7NQ, Description: Change of use of annexe to dwelling house. **Decision: Conditional Approval. Decision Date: 28th March 2024.**

c) Planning Applications Withdrawn

1. None

2024 051 Finance

1. The following payments were approved:

Payments

A Kohler – Clerks Office - £16.00

A Kohler – Mileage/Parking - £9.00

A Kohler – Stationary - £4.00

Norton Virus Subscription - £49.99

J & JM Widdicombe – invoice 2240 - £92.40

HMRC – Clerk PAYE - £153.40

A Kohler – Salary March 2024 - £718.54

Receipts

Interest received - £11.24

Transfers In from Reserves

£92.40 for lengthsman invoice 2240

£500 – from Reserve re Amenity Trust

Transfers Out

£500 – to Diptford Amenity Trust (SHDC Locality Grant)

£918 – to Diptford Amenity Trust (DCC Locality Grant).

2. The Financial Statement was received:

Current Account 3 rd April 2024	£400.15	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses Norton Virus Subscription	£29.00 £49.99	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£4,926.60	Community lengthsman project
Current Account	£321.16	£600.13	Amenity trust
Savings Accounts	£ 9,501.07	£2,630.34	Contingency
TOTAL FUNDS	£9,533.23	£9,501.07	Total

Total uncommitted funds £321.16

2024 052 Glebe Land

No update to report.

2024 053 Graveyard

No update to report

2024 054 Correspondence

- a) Complaint from Treasurer St Mary's Church – withdrawn before the meeting.
- b) Letter received from Sue Hopwood regarding the current condition of the Graveyard, has been passed to Ruth Parker-Davidson, Secretary of the PCC.

2024 055 P3 Parish Paths

Cllr Parker-Davidson is checking the paths.

2024 056 Defibrillator Training

Currently waiting to hear from the North Huish Clerk for information on the training.

2024 057 Eleemosynery Trust Representation.

It was agreed that Cllr Franklin be the representative and Clerk to email Rev Sayle.

2024 058 Grant request to Four Rivers Dementia Alliance

Deferred to May Meeting

2024 059 PC notice board access/additional set of keys

Cllr Parker- Davidson has obtained an additional set of keys at a cost of £27.70

2024 060 Any Other Business

There was no further business.

The meeting closed at 8.45pm

Next Meeting:

14th May 2024 at 7pm Annual Parish Council Meeting, followed on by the May Meeting of the Parish Council.