

# Diptford Parish Council Meeting

Thursday 10<sup>th</sup> October 2023

Diptford Village Hall

## MINUTES

**Present Cllrs, Parker-Davidson (Vice Chair) (SPD), Crocker (TC), Hill (SH), Lethbridge (LL), Randall (JR), Peach (CP), and Hancock (DH) (SHDC) and Thomas (DT)(DCC) and Ali Kohler (Clerk)**

**There were no members of the public in attendance.**

The Vice Chair welcomed everyone to the meeting.

**2023 134 Apologies for absence were received from Cllrs Franklin (Chair)(SF), Carrol (LC), and Pannell (GP) (SHDC)**

### **Matters arising.**

Opposite Diptford Green, there is a water leak from a blue pipe.

### **County Councillors Report.**

County Council Cabinet have been asked to reconsider the removal of the mobile library service again. It has caused great concern amongst Devon residents that they may lose this service.

### **South Hams District Councillors Report**

Recycling boxes to replace the old recycling bag system should have now been delivered to residents. The starting date of collecting the new recycling boxes has not yet been confirmed as SHDC are currently waiting for new recycling trucks. Currently the changeover, to the new system is not likely to happen till around February 2024. SHDC will be writing to all residents with information on the new recycling system which could include a change of collection day.

Cllr Hancock (DH)(SHDC) to take a list of lanes where there are issues with excessive amounts of leaves which require clearing, so that a request to have them cleared can be raised. Parish Councillors to advise Clerk of list of lanes to be forwarded to Cllr Hancock (DH)(SHDC).

**See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.**

Cllr Thomas (DT)(DCC) left the meeting.

### **Open Forum**

**2023 135 Declarations of Interest – Cllr Crocker declared an interest on planning application 317/23/VAR.**

**2023 136 The Minutes of the Meeting held on the 12<sup>th</sup> September 2023, as previously circulated, were confirmed and signed by the Vice Chair.**

## 2023 137 Diptford Playing Field

### a) To receive the financial statement for Diptford Amenity Trust

**Current Account: £695.77**

**Savings Account: £46.56**

#### Receipts

Interest received - £0.04

#### Payments

K Jane – grass cutting 15<sup>th</sup> September 2023 - £85.00

#### Transfers In

Diptford Parish Council - £1,000.00

#### Transfers Out

Diptford Parish Council – Peter Tanner – repairs to play equipment - £550.00 excluding VAT

- a) **Tennis Courts** – no update – the parish council are looking into the replacement of the surface to ensure that it is safe to continue playing on it.
- b) **Play Equipment** – Repairs have been carried out on some of the play equipment ensuring that it is continuing to be safe to be used.
- c) **Funds** – it was agreed that the Parish Council transfer £1,000 from reserves to the Amenity trust to cover upcoming expenditure.
- d) **Tree works** – Quotes being considered. £5600 plus vat to remove tree. £768 plus vat to have works to the tree to remove any branches which are at risk of causing damage.
- e) **Miscellaneous** – Clerk to contact Devon Community Fund, to check what information is required, and what level of detail there needs to be on the application, to be able to apply for funding support. The fund currently has around £6,000.

Cllr Hancock (DH)(SHDC) left the meeting.

## 2023 138 Highways and Community Lengthsman

- a) **Lengthsman** – Buddleholes to be cleared where required as we are coming into the winter season
- b) **Ploughing of Lanes** – no update.
- c) **Clearing Lanes of excess leaves** – Clerk to provide list to Cllr Hancock of list to pass on to SHDC to action.

## 2023 139 Planning

- a) Planning applications considered:
  1. Reference 2959/23/HHO – Location: Salamus, Church Park Close, Diptford. Proposal: Householder application for proposed 1<sup>st</sup> floor extension and internal alterations. Application Type: Householder. **No Objections.**
  2. Reference: 2898/23/FUL – Location: Building at Sx7425 5675. Proposal: Application for replacement building. Application Type: Full Planning Permission. **No Objections.**

3. Reference 3167/23/VAR – Location: Coombeshead Solar Farm, Diptford. Application Type: Variation. Proposal: Application variation of condition 5 (use of land) of planning consent 17/0265/14/F – **The Parish Council supports the application. Council would like to propose that the Solar Farm supports Diptford Amenity Trust via the Parish Council for the benefit of the local community.**
4. Reference 3176/23/FUL – Location: land at Sx751 524 Moreleigh. Proposal: provision of a livestock building (Application 2 of 2). Application Type: Full Planning Permission. **Note: consultation as a neighbouring parish. No objections.**

b) Planning applications to note/decisions:

1. Reference: 1996/23/FUL – Location: Etheridge Farm Barn, Diptford, TQ9 7NQ. Application Type: Full Planning Permission. Proposal: Application for a single storey rear extension to provide back access & garden room with change of use of land to residential garden. **Decision date: 11<sup>th</sup> September 2023. Decision: Conditional Approval.**
2. Reference: Reference: 2498/23/PDM – Location: Barn at Sx752 546 Crabadon Cross Halwell. Application Type: Prior Approval Agricultural building to dwelling C3. Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural buildings/barn to 1 No dwelling house (Class C3) & for associated development (Class Q (a+b)). **Decision Date: 25<sup>th</sup> September 2023. Decision: Prior Approval Required and Given.**

c) Planning Applications Withdrawn

1. Reference: 1900/23/FUL – Location: International Macrobiotic School Ltd, Murtwell House, Diptford, TQ9 7NQ. Application Type: Full Planning Permission. Proposal: Proposed use of part of dwelling, stone outbuilding & office building in connection with cookery school & bed & breakfast (retrospective). **Date: 25<sup>th</sup> September 2023. Decision: Withdrawn.**
2. Reference: 1949/23/FUL – Location: Murtwell Huse, Diptford, TQ9 7NQ. Application Type: Full Planning Permission. Proposal: Temporary use of existing yurt as staff accommodation for cookery school (retrospective). **Date: 25<sup>th</sup> September 2023. Decision: Withdrawn.**

## 2023 140 Finance

### 1. The following payments were approved:

#### Payments

A Kohler – Clerks Office - £16.00  
A Kohler – Mileage/Parking - £9.00  
A Kohler – Stationary - £4.00  
HMRC – Clerk PAYE - £163.00  
A Kohler – Salary September 2023 - £652.71  
Western Web – web hosting - £96.00  
Peter Tanner – works to play equipment - £660.00  
Value Products – consumables for Defibrillator - £172.74

#### Receipts

Interest received £13.89  
2<sup>nd</sup> payment of Precept - £7,762.50

## Transfers

To Diptford Amenity Trust - £1000.00

From Diptford Amenity Trust - £550.00 – re Peter Tanner invoice for play equipment repairs.

### **2. The Financial Statement was received:**

Current Account 4 <sup>th</sup> October 2023	£11,782.58	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£29.00	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£5,283.00	Community lengthsman project
Current Account	£11,753.58	£4,700.13	Amenity trust
Savings Accounts	£13,882.99	£2,555.86	Contingency
<b>TOTAL FUNDS</b>	<b>£25,636.57</b>	<b>£13,882.99</b>	<b>Total</b>

**Total uncommitted funds £ 11,753.58**

#### **2023 141 Glebe Land**

No update

#### **2023 142 Graveyard**

No update

#### **2023 143 Correspondence**

None.

#### **2023 144 P3 Parish Paths**

No update.

#### **2023 145 Community Policing**

No update

#### **2023 146 Community Payback Scheme/Project**

It was agreed that no further action should be taken regarding this at this time.

#### **2023 147 Christmas Tree for Village**

It was agreed that Cllr Crocker will source the Christmas Tree for the village.

#### **2023 148 Any Other Business**

None

The meeting closed at 8.35pm

**Next Meeting:**

14<sup>th</sup> November 2023 at 7pm Diptford Parish Hall – Amenity Trust AGM

14<sup>th</sup> November 2023 immediately after Amenity Trust AGM – Diptford Parish Hall

12<sup>th</sup> December 2023 at 7pm Diptford Parish Hall

9<sup>th</sup> January 2024 at 7pm Diptford Parish Hall

13<sup>th</sup> February 2024 at 7pm Diptford Parish Hall.