

Diptford Parish Council Meeting

Thursday 12th September 2023

Diptford Village Hall

MINUTES

Present Cllrs Franklin (Chair) (SF), Parker-Davidson (Vice Chair) (SPD), Crocker (TC), Hill (SH), Lethbridge (LL), Randall (JR), Cllrs Carrol (LC), Pannell (GP)(SHDC) and Thomas (DT)(DCC) and Ali Kohler (Clerk)

There were no members of the public in attendance.

The Chair welcomed everyone to the meeting.

2023 116 Apologies for absence were received from Cllrs Peach (CP), and Hancock (DH) (SHDC)

Matters arising.

County Councillors Report.

Cllr Thomas did not submit a written report to the meeting. Further to Birmingham District Council going into administration, Cllr Thomas confirmed that Devon County Council is not in a similar position currently. Devon County Council will be writing to the Government as it is against the closure of the ticket offices at Train Stations.

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Cllr Thomas (DT)(DCC) left the meeting.

Open Forum

2023 117 Declarations of Interest – there were no declaration of interest.

2023 118 The Minutes of the Meeting held on the 8th August 2023, as previously circulated, were confirmed and signed by the Chair.

2023 119 Diptford Playing Field

**a) To receive the financial statement for Diptford Amenity Trust
Current Account: £330.77 Savings Account: £46.52**

Receipts

Interest received - £0.00 interest due to be credited 9th September 2023

Payments

K Jane – grass cutting August 2023 (2 cuts) - £170.00

Transfers

Diptford Parish Council - £220.50 – insurance and inspection excluding VAT – South Hams District Council.

b) Tennis Courts – no update – the parish council are looking into the replacement of the surface to ensure that it is safe to continue playing on it.

- c) **Play Equipment** – Repairs have been carried out on some of the play equipment ensuring that it is continuing to be safe to be used.
- d) **Funds** – it was agreed that the Parish Council transfer £1,000 from reserves to the Amenity trust to cover upcoming expenditure.

2023 120 Highways and Community Lengthsman

- a) **Lengthsman** - The lengthsman has been working through a list of tasks.
- b) **Ploughing of Lanes** – Cllr Hill to investigate using the community payback scheme to assist with manpower when the ploughing of lanes is actioned.

2023 121 Planning

- a) Planning applications considered:

1. Reference 2498/23/PDM – Application to determine if prior approval is required for a proposed change of use of agricultural buildings/barns to 1 No dwelling house (class 3) & associated development (Class Q (a+b)), Location: Barn At Sx 752 546 Crabadon Cross Halwell. **Note: there is no statutory consultation requirement for this application, it is for information only.**

- b) Planning applications to note/decisions:

1. Reference: 2452/23/AGR – Location: Land at SX 7455 5780 Diptford. Applicant Name: Mr R J Soper Application Type: Agricultural determination. Proposal: Application to determine if prior approval is required for a proposed agricultural machinery & fodder storage building measuring 18m(L) x 13.5m (B) x 5.7m height to ridge. **Decision date: 14th August 2023, Decision: Ag Determination details not required.**
2. Reference: 1379/23/HHO – Location: Curtisknowle Cottage, Curtisknowle, TQ8 7JU. Applicant Name: Susannah Wharfe. Application Type: Householder. Proposal: Householder application for partial remodel & extension of listed cottage, upgrade of ancillary store & 20c first floor bathroom, replacement of timber framed garage. **Decision date: 4th August 2023, Decision: Conditional Approval.**
3. Reference: 1386/23/LBC – Location: Curtisknowle Cottage, Curtisknowle, TQ8 7JU. Applicant Name: Susannah Wharfe. Application Type: Listed Building Consent for partial remodel & extension of listed cottage, upgrade of ancillary store & 20c first floor bathroom, replacement of timber framed garage. **Decision date: 4th August 2023, Decision: Conditional Approval.**
4. Reference: 0386/23/FUL – Location: Gladsfield, Diptford TQ9 7PD. Applicant Name: Jane Acton – Common Flora. Application Type: Full Planning Application. Proposal: Erection of a temporary rural workers dwelling. **Decision Date: 30th August 2023, Decision: Conditional Approval.**

- c) Planning Applications Withdrawn

Reference: 1568/23/FUL – Location: Barn at SX 738 575. Bradridge Farm Diptford. Applicant Name: Mr S Spencer. Application Type: Full Planning Permission. Proposal: Demolition of existing barn & erection of three dwellings & single carport with associated works including change of use of land to residential. **Decision Date: 4th August 2023, Decision - Withdrawn**

2023 122 Finance

1. The following payments were approved:

Payments

A Kohler – Clerks Office - £14.00

A Kohler – Mileage/Parking - £29.70

A Kohler – Stationary - £4.00

HMRC – Clerk PAYE - £134.80

A Kohler – Salary August 2023 - £539.51

ICO – annual subscription - £35.00

J Widdecombe – lengthsman – invoice 2111 – buddleholes August - £158.40

South Hams District Council – insurance for playing field/inspection - £264.80

Receipts

Interest received £10.99

Transfers

From Diptford Amenity Trust 220.50

2. The Financial Statement was received:

Current Account 6 th September 2023	£6,264.23	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£49.70	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£5,283.00	Community lengthsman project
Current Account	£6,214.53	£5,700.13	Amenity trust
Savings Accounts	£14,869.10	£2,541.97	Contingency
TOTAL FUNDS	£21,083.63	£14,869.10	Total

Total uncommitted funds £ 6,214.53

3. Financial Report – Expenditure to Date – see financial appendix

2023 123 Glebe Land

No update

2023 124 Graveyard

The Parish Council continue to receive complaints from parishioners due to the condition of the graveyard grounds. Clerk to write to Ruth Parker- Davidson (Secretary to PCC) with regards the ongoing condition of the graveyard grounds.

2023 125 Correspondence

Letter has been sent to MP Anthony Mangnall regarding the changes that the Government wishes to implement to planning permission in National Parks and Areas of Outstanding Natural Beauty.

2023 126 P3 Parish Paths

Cllr Parker-Davidson to update at next parish council meeting.

2023 127 Community Policing

PC James Bolton to be contacted regarding traffic issues at Diptford Cross Junction, up past the school, which are exacerbated due to parked vehicles in the vicinity of Little Orchard.

2023 128 Diptford Sewage Plant

There has been no further information from South West Water about any further works at the sewage plant.

2023 129 Community Payback Scheme/Project

Cllr Hill liaising with Highways to see if we can use the scheme to assist with the ploughing of the lanes.

2023 130 Clerk's Annual Review

The Clerk's annual review was carried out by Cllrs Franklin and Parker-Davidson. It was agreed that the pay grade scale to 19 from 18. It was agreed that the Clerk's hours been increased by 3 hours per week for the duration of studying the CILCA qualification.

2023 131 Parish Council Subcommittee for overseeing the future of the playing field, funding and works.

It was agreed that this time not to set up a subcommittee, but it may happen in the future depending on what additional support/decision making is required.

2023 132 Parish Council Committee Positions

The positions were agreed at the meeting as follows:

Committee/Outside Body	2023/2024 Members
Parish Hall Committee	Cllr Hill
P3 Liaison	Cllr Parker-Davidson & Cllr Crocker
GDPR	Cllr Parker-Davidson
Diptford Community Fund	Cllr Lethbridge & Cllr Carrol
Community Lengthsman Liaison	Cllr Hill & Cllr Parker-Davidson
Playing Field Group	Cllr Lethbridge
Health	Cllr Peach
Website	Cllr Parker-Davidson
Dementia Friendly Parish	Cllr Parker-Davidson
Eleemosynary	Cllr Peach, Cllr Crocker & Cllr Hill

2023 133 Any Other Business

Another dog waste bin is needed, as the current one is not sufficient.

The meeting closed at 8.45pm

Next Meeting:

14th November 2023 at 7pm Diptford Parish Hall

12th December 2023 at 7pm Diptford Parish Hall

9th January 2024 at 7pm Diptford Parish Hall