

Diptford Parish Council Meeting

Thursday 11th July 2023

Diptford Village Hall

MINUTES

Present Cllrs Franklin (Chair) (SF), Peach (CP), Crocker (TC), Hill (SH), Cllrs Lethbridge (LL) and Ali Kohler (Clerk)

There was one member of the public attending.

The Chair welcomed everyone to the meeting.

2023 85 Apologies for absence were received from Cllr Parker-Davidson (Vice Chair). Cllr David Hancock (DH)(SHDC), Cllr Guy Pannell (GP)(SHDC) and Cllr Dan Thomas (DT)(DCC)

Matters arising.

County Councillors Report.

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>.

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Open Forum

2023 86 Declarations of Interest – Cllr Crocker planning items 1900/23/FUL and 1949/23/FUL

2023 87 The Minutes of the Meeting held on the 13th June 2023, as previously circulated, were confirmed and signed by the Chair.

2023 88 Diptford Playing Field

a) To receive the financial statement for Diptford Amenity Trust

Current Account: £1,206.27

Savings Account: £46.46

Receipts

Interest received - £0.03

Payments

none

A wasp's nest has been reported to be in the playing field, and it was agreed to call pest control to have it removed.

b) **Tennis Courts** – clerk still currently waiting for inspection team to update pc.

c) **Play Equipment** - the condition of the play equipment was discussed and also the repairs needed to the play equipment

2023 89 Highways and Community Lengthsman

- a) **Lengthsman** - The lengthsman has been working through a list of tasks.
- b) **Ploughing of Lanes** – Clerk to email Nick Colton to arrange meeting with Cllr Hill to arrange the inspection of the lanes for clearing.
- c) **Other** – Cllr Peach to provide a map of areas along the Ridge Road where gravel needs to be removed by a Road sweeper to prevent the blocking of drains

2023 90 Planning

- a) Planning applications considered:

1. Reference 1379/23/HHO – Application Type: Householder. Location: Curtisknowle Cottage, Curtisknowle, TQ9 7JU. Works: Householder application for partial remodel & extension of listed cottage, upgrade of ancillary store & 20c first floor bathroom, replacement of timber framed garage - **Supported**
2. Reference: 2036/23/NMM – Application Type: Non-Material Minor Amendment. Location: Field at Gladsfield, Diptford, Devon, TQ9 7PD. Works: Non-material minor amendment to planning consent. **No comments required, for information only.**
3. Reference: 1900/23/FUL. Application Type: Full. Location: International Macrobiotic School Limited, Murtwell House, Diptford, TQ9 7NQ. Proposal: Proposed use of part of dwelling, stone building, and Office building in connection with cookery school and bed and breakfast – **Objection – due to poor access and unsuitable location, unacceptable increase in traffic. The PC concerns have been raised since 2018 and the increase in traffic has been proven, concerns have been further raised about the unsuitability of the location.**
4. Reference: 1949/23/FUL. Application Type: Full. Address: Murtwell House, Diptford, TQ9 7NQ. Proposal: Temporary use of existing yurt as staff accommodation for cookery school (retrospective). **Objection due to it being unsuitable for staff accommodation, as there are no sanitary facilities and no running water within the yurt. The yurt has been in situ for 2 years and should not be used for staff accommodation as a residence for them without the facilities of a normal residence such as bathing/washing/sanitation, etc**

- b) Planning applications to note/decisions:

1. Reference: 1343/23/PDM. Location: Barn at SX 754 500 Diptford, Application Type: Prior Approval Agricultural building to dwelling C3. Proposal: Application to determine if prior approval is required for proposed change of use of agricultural buildings to 2 no dwelling houses (Class C3) and associated operational development (Class Q (a+b)) (resubmission of 0375/23/PDM). **Decision date: 12th June 2023. Decision: Prior Approval Required and Given**
2. Reference: 1346/23/HHO. Location: Avon Dene, Diptford TQ9 7NZ. Application Type: Householder. Proposal: Householder application for cladding of walls. **Decision Date: 15th June 2023. Decision: Conditional Approval.**
3. Reference: 1832/23/NMM Location: Diptford Primary School, Diptford TQ9 7NY. Application Type: Non-Material Minor Amendment. Proposal: Application for a non-material minor amendment to planning consent 0542/23/FUL (Erection of a new two classroom block with connecting link building to the main school) for minor amendments to both design and drainage route. **Decision date: 15th June 2023. Decision: Conditional Approval.**
4. Reference: 02216/23/FUL. Location: Higher Holsome, Diptford TQ9 7NA. Application type: Full Planning Application. Proposal: Proposed barn conversion

into ancillary accommodation including associated landscaping. **Decision date: 21st June 2023 Decision: Conditional Approval.**

- c) Planning Applications Withdrawn
None

2023 91 Finance

1. The following payments were approved:

Payments

A Kohler – Clerks Office - £16.00
 A Kohler – Mileage/Parking - £9.00
 A Kohler – Stationary - £4.00
 HMRC – Clerk PAYE - £213.25
 A Kohler – Salary June 2023 - £492.77
 Microshade Business – Internal Audit - £180.00

Receipts

Interest received £9.45

Transfers

None

2. The Financial Statement was received:

Current Account 30th June 2023	£8,245.81	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£29.00	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£5,283.00	Community lengthsman project
Current Account	£8,216.81	£5,700.13	Amenity trust
Savings Accounts	£14848.02	£2,520.89	Contingency
TOTAL FUNDS	£23,064.83	£14,848.02	Total

Total uncommitted funds £ 8,216.81

2023 92 Glebe Land

No update

2023 93 Graveyard

No update

2023 94 Correspondence

None received

2023 95 P3 Parish Paths

Cllr Parker-Davidson to update at the August Parish Council Meeting

2023 96 Parish Council Vacancies

It was agreed that Jeremy Randall would join the Parish Council. This was proposed by Cllr Crocker and seconded by Cllr Lethbridge, with all other councillors being in favour.

It was agreed that Lucy Carrol would join the Parish Council. This was proposed by Cllr Hill and seconded by Cllr Peach, with all other councillors being in favour.

2023 97 Internal Audit

This has been completed and the audit report circulated to councillors and uploaded to the parish council website. Clerk to action any items highlighted in the report.

2023 98 External Audit

The external audit has been submitted to the external auditors for their approval.

2023 99 Dog Waste Bins

Further to being reported to SHDC, the dog waste bin has now been emptied.

2023 100 Any Other Business

Further to a discussion with regards to the information supplied by our District and County Councillors, the parish council would like an update on the refuse service particularly if there are any issues which directly affect Diptford Parish.

Virtual Parish Council Meetings – the parish council are supportive to having virtual parish council meetings in the future, if needed for accessibility to all.

The Parish Council would also like to be kept up to date with any discharges into the River Avon particularly within Diptford Parish.

The meeting closed at 8.20pm

Next Meeting:

8th August 2023 at 7pm, Diptford Parish Hall.